

# Nesah Enterprise Employment Agency

REG. 53118193J

LIC. C971001Z

## BIO-DATA



Ref. No: PH 5308

Salary w/ day off: \$380

Salary w/out day off: \$400

### PERSONAL DATA:

Name: Elvie S. Villaran

Nationality: FILIPINO

Home Address: 001 National Highway  
Polomolok South Cotabato

Place of Birth: South Cotabato

Date of Birth: 20 Oct. 1969

Complexion: (X) Tanned ( ) Fair ( ) Dark

Age 40 yrs old

Height: 5'2" Weight: 50 kg Religion: Roman Catholic Marital Status: Single Parent

Name of Spouse: N/A Occupation: N/A Age: N/A

No. of Children/Ages: 2 (18 & 17) No. of brothers: 3 No. of Sisters: 6

Father's Name: Teburcio Villaran Age: 69 yrs old Occupation: Farmer

Mother's Name: Benita Villaran Age: 68 yrs old Occupation: Housewife

### EDUCATIONAL BACKGROUND:

High School (X) College/University ( ) Course: \_\_\_\_\_

Special Skills: Cooking, Taking care of Infant/Children, Housekeeping,

### WORKING EXPERIENCES:

Employer's Name/Address	No. of Children	Year from/to	Country	Reason for Leaving
<u>Ziad Bakri</u>	<u>2</u>	<u>2005-2009</u>	<u>Syria</u>	<u>Finish Contract</u>

### LANGUAGE PROFICIENCY:

Spoken English ( ) Average (X) Good ( ) Excellent Written English ( ) Average (X) Good ( ) Excellent

### GENERAL INFORMATION:

Please answer the following questions accordingly. Underline the correct answer.

1. Can you take care of newly born baby? Yes/No
2. Are you willing to look after the baby day and night? Yes/No
3. Can you take care of elderly person? Yes/No
4. Can you do marketing? Yes/No
5. Can you handle pork? Yes/No
6. Can you eat cooked pork? Yes/No
7. Can you do ironing? Yes/No
8. Can you do hand laundry? Yes/No
9. Are you willing to take care of pets? Yes/No
10. Will you be able to wash car? Yes/No
11. Do you have any allergies? If yes, what \_\_\_\_\_ Yes/No

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## **ADDITIONAL INFORMATION:**

1. What experience do you have in taking care of baby or infant?

I have experience in taking care of baby/infant in Syria with my Employer. I am responsible in Bathing them, prepare milk, changing diapers, giving their vitamins and bringing them for check ups.

2. What experience do you have in taking care of aged or bedridden person?

I don't have experience in taking care of aged or bedridden person, I am willing to be learn and trained.

3. Do you have any experience in housework? Give details.

Yes. I have experience in doing all around houseworks. I always like to make the house clean/tidy and orderly. Sweeping the floor, vacuuming and doing Laundry.

4. Do you know how to cook Asian and Western food? Give details.

I know how to cook Asian foods, and some western food. Asian Food: Filipino food, Western food, Pasta and salads and some Arab foods..

5. In case of emergency, what will you do?

I will call my employer for instruction.

6. Do you have any experience in teaching the children's homework?

Yes. I help my children in their homeworks and also to my employer's children.

## **PLS. NOTE:**

*All New or Ex-Singapore Applicant must have a full Medical Examination done at the Government hospital or Accredited hospital in their country. The medical should cover chest X-ray for TB, blood test for sexual transmitted Disease like HIV, High Blood Pressure, Hepa B, and Diabetes, Urine tests (Pregnancy) and other test that is required by the Ministry of Manpower (Singapore).*

**I hereby declare that all the information given is true.**

Signature: Elvie S. Villaran

Date: 20 July 2009

Passport No: VV 0717247

Expiry Date: 02 Sep. 2012